



Date: Wednesday 16th December 2020

Time: 11.00 am – 12.00pm

Location: Teams Video Meeting

Subject	Action/ Decision
<p>Attendees Johnny Ireland (McFall Fuel) Chris Wotton (Farmlands) David Kinnaird (South Fuels) Scott Barnard (South Fuels) Lyn Osmer (Worksafe) Noel McCardle (Worksafe) John Garside (Fuelchief) Logan Fleming (McFall Fuel) Andy McKeown (McKeown)</p> <p>Apologies Greg Hughes (Farmlands) Greg Price (Waitomo) Steve Sutton (RPD) Trish Blake (Farmlands) Sean Rooney (Allied) Paul Clampitt (McFall Fuel)</p>	

<p>Welcome– Johnny Ireland</p> <p>Meeting Commenced at 11.05am. The committee protocols were read and acknowledged</p>	
<p>Review of 14 July 2020 meeting Minutes: Unmanned sites, lone worker and working at heights, Tri Pod Tanks, fuel on farms document.</p>	
<p>Group Chairperson</p> <p>Nominations were sort for a new Chairperson with the resignation of Mark Ngatuere.</p> <p>David Kinnaird (South Fuels) - nominated by Johnny Ireland (McFall Fuel) and seconded by Chris Wotton (Farmlands).</p> <p>There were no other nominations and David accepted the position.</p>	
<p>Tri Pod – Project</p> <p>The current signatories to the Tri-Pod intent letter are.</p> <ul style="list-style-type: none"> • McKeown Fuel • Farmlands • McFall Fuel • Waitomo Fuel • South/North Fuels <p>David to send a letter to the other distributor groups to confirm their issues with the Letter (Specifically Allied and NPD).</p> <p>An intro letter to be sent to other distributors to confirm contact details and inviting them to join the group. (David)</p>	<p>Johnny</p>
<p>Unmanned sites</p> <p>Johnny gave a quick review of the ongoing work taking place on a guide for - Unmanned Fuel sites.</p> <p>This guide will only relate to sites that have Motor Spirit and are new builds.</p> <p>This is a joint project between Worksafe and the Industry.</p>	<p>Johnny</p>

<p>Draft- Secondary Containment Systems – Consultation</p> <p>Johnny proposed that as time was short now on this consultation that the group send him any points that need to be raised to him and he would file a single submission.</p> <p>MN: To be sent to Johnny by 15th January 2021</p>	<p>Johnny</p>
<p>Fuel on farms document</p> <p>Noel McCardle confirmed the guide is currently being updated with the submissions on changes. It should be completed in the first quarter of 2021</p>	<p>Noel McCardle</p>
<p>Round table discussion</p> <p><u>Meeting with Minister of Worksafe</u></p> <p>Johnny raised the question of did the group want to take the opportunity to get a meeting with the new Minister as it had previously been discussed.</p> <p>Noel pointed out that the Minister was also the Transport Minister.</p> <p>The group agreed that it would be the best opportunity.</p> <p>David to enquire into gaining an appointment. Group agreed that the best approach was to make a submission list of issue they wanted to raise to provide a consistent meeting. The list would be produced and reviewed by members. Only points that had coconscious would be submitted to the Minister.</p> <p>(NB: This was not a reflection of the current Worksafe staff who are working with the industry. Issues that have been raised relate to the wider group of Worksafe and its Management)</p>	<p>Johnny</p>
<p>Next meeting: February 2021 TBC</p> <p>Meeting closed at 12.00 pm</p>	